

# 3 Suggested Ideas for Implementing Club Quality Initiative in Your Club

The below steps are perfect for club vice presidents before the start of their year. While the steps are critical to the success of the program, the program can be accomplished in many ways. Consider taking one step during each meeting or plan a workshop and spend an afternoon going through the program. The facilitator’s guide can provide additional information.

	<b>Single Working Session</b> 2 hours or less	<b>Meeting Series</b> 30 minutes during a series of meetings	<b>Half Day Workshop</b> 4 hours or more. Facilitator Guide and PowerPoint available
<b>Description</b>	<ul style="list-style-type: none"> <li>One working session to identify areas of improvement, establish priorities and give initial ideas to committees to further develop.</li> </ul>	<ul style="list-style-type: none"> <li>Assess and plan over a series of meetings.</li> </ul>	<ul style="list-style-type: none"> <li>Break into working groups to discuss club assessments and potential solutions in detail.</li> </ul>
<b>Tips</b>	<ul style="list-style-type: none"> <li>Save time and distribute workbooks for members to complete at home at their own pace.</li> <li>Discuss ideas as a club to determine areas of improvement or focus.</li> </ul>	<ul style="list-style-type: none"> <li>Distribute workbooks at the initial club meeting.</li> <li>Discuss each assessment over a series of meetings.</li> <li>Assign tasks to committees for planning and implementation.</li> </ul>	<ul style="list-style-type: none"> <li>Give workbooks to each member in advance of the workshop.</li> <li>Discuss completed assessments and allot time for planning and goal setting. See facilitator guide for additional information.</li> </ul>
<b>Considerations</b>	<ul style="list-style-type: none"> <li>Allows the club to provide feedback quickly.</li> <li>Allows the members to prepare for the meeting at their own leisure.</li> <li>If done too quickly, important details that could really move the club forward may be overlooked.</li> </ul>	<ul style="list-style-type: none"> <li>Allows a more focused review of each assessment during the series of meetings.</li> <li>Easily works into members’ schedule.</li> <li>Not all members may be present at all meetings.</li> <li>Decisions may take longer.</li> </ul>	<ul style="list-style-type: none"> <li>Facilitator may be present to offer guidance as questions arise.</li> <li>More time to discuss ideas and plan solutions.</li> <li>Longer timeframe to complete the workbook.</li> <li>It may be difficult to get members to attend because it takes too much time.</li> </ul>